

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
April 15th, 2024

CALL TO ORDER:

Terri Carl called the meeting to order at 6:33pm. Declaration of quorum.

MEMBERS PRESENT:

Kim Russell, Terri Carl, Shawna Williams, Darlene Reynolds, Tiffany Osgood and Dawn Siemiller. Patrisha Werdahl was excused.

PUBLIC PRESENT:

Sarah Protheroe

Approve the March 18th, 2024 Board Meeting Minutes. A motion was made by Shawna Williams to approve the minutes for the afore mentioned meeting. Darlene Reynolds seconded the motion. Motion carried. Vote was unanimous.

PUBLIC PRESENTATION: None

CORRESPONDENCE: None

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PRESENTATIONS FROM SATSOP SCHOOL MEMBERS:

-ROCK Project Management Update: Tiffany Osgood shared that the C100 forms have been submitted and we are now waiting to hear when we might receive funding. We are also working with Rock on applying for a second planning grant in the case we don't get all of our wish items completed with the first one.

-USIP Update: Dawn Siemiller shared that she has compiled all the data that WA State Risk Assessment Pool has requested for a quote and that the application and all data will be submitted for application review this week. We are hoping to have a quote to compare rates with USIP by the end of May.

-Tiffany Osgood asked the board when they would like to schedule her annual evaluation and it was determined that the board would gather after the regular board meeting on May 20th, 2024.

ACTION ITEMS:

1. Approval of adopting new classified matrices for the purpose of including added step increases for years worked for all classified staff. Shawna Williams made a motion to approve the matrices. Darlene Reynolds seconded the motion. Motion passed. Vote was unanimous.

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2. Approval of WA State recommended 3.7% pay increase for the 24/25 school year. Kim Russell made a motion to approve the pay increase. Darlene Reynolds seconded the motion. Motion passed. Vote was unanimous.

3. Approval of the 2024/2025 School Calendar. A motion was made by Kim Russell to approve the calendar. Darlene Reynolds seconded the motion. Motion passed. Vote was unanimous.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Shawna Williams to approve the following vouchers. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

General Vouchers	#292335-292347	\$ 19,781.49
Payroll #8	2023-2024	\$ 58,160.95
Benefits	2023-2024	\$ 22,491.64
Capital Projects	#292331-34	\$ 2,557.73
ASB	#292239-330	\$ 1,088.48

REPORTS:

1. Enrollment for April is 58.

ADJOURNMENT:

Meeting adjourned at 7:09pm

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SATSOP SCHOOL DISTRICT BOARD

Terri Carl, Chairperson

Patrisha Werdahl

Darlene Reynolds, Vice Chairperson

Kim Russell

Tiffany Osgood, Board Secretary

Shawna Williams