

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

October 15, 2018

CALL TO ORDER:

Shawna Williams called the meeting to order at 7:00 P.M.

MEMBERS PRESENT:

Terri Carl, Marsha Hendrick, Jason Olsen, Darlene Reynolds, Kim Russell, Debbie Scott, Shawna Williams and Tiffany Osgood were present.

APPROVAL OF MINUTES:

A motion was made by Jason Olsen to approve the September 17, 2018 minutes. The motion was seconded by Darlene Reynolds. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Darlene Reynolds to approve the following vouchers. The motion was seconded by Jason Olsen. Motion carried.

General Vouchers #	289961 - 289977	\$ 11,938.47
Payroll #2	2018 - 2019	\$ 32,817.09
Benefits	2018 - 2019	\$ 14,337.33
Capital Projects	Oct. – 2018	\$ 16,155.89
ASB	Oct. – 2018	\$ 2,530.59

PRESENTATIONS FROM AUDIENCE:

- 1.

CORRESPONDENCE:

1. Debbie Scott announce the WSSDA 2018 Fall Regional Meeting is Wednesday, November 7, 2018 in Tumwater at ESD 113 from 6:00 pm to 8:30 pm in the Pacific/Grays Harbor Room. Anyone interested please contact Debbie Scott and she will make reservations.

ACTIONS:

1. Debbie Scott presented two gutter bids (the third contractor failed to submit a bid. Gale Contractor Services bid \$6,700.00 before sales tax. Mark's Gutter Repair bid \$4,438.13 including filing fees and sales tax. Jason Olsen made a motion to accept the bid from Mark's Gutter Repair for \$4,438.13. Kim Russell seconded the motion. Motion carried.
2. Debbie Scott shared a contract with Elma School District for 2018-19 food services. Jason Olsen made a motion to sign the contract. The motion was seconded by Darlene Reynolds. Motion carried.

REPORTS:

1. Marsha Hendrick reported that the staff received First Aid and CPR training on September 21, 2018.
2. Debbie Scott reported the school vans are now parked at the new Elma Transportation Facility. Elma Transportation Coop will also provide maintenance on the vans as needed at the current cost of \$55.00 per hour for labor and cost plus 15% for parts.
3. Enrollment for October is 56 FTE.

ADJOURNMENT:

Meeting adjourned at 7:16 p.m.

SATSOP SCHOOL DISTRICT BOARD

Shawna Williams, Chairperson

Jason Olsen

Darlene Reynolds, Vice Chairperson

Kim Russell

Terri Carl

Marsha Hendrick, Board Secretary