

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
December 16th, 2024

CALL TO ORDER:

Darlene Reynolds called the meeting to order at 6:32pm. Declaration of quorum. Meeting was audio recorded per WA State RCW 42.30.035.

MEMBERS PRESENT:

Kim Russell, Terri Carl, Shawna Williams, Darlene Reynolds, Tiffany Osgood and Dawn Siemiller. Patrisha Werdahl was excused.

PUBLIC PRESENT:

Dina Valentine, Sarah Protheroe

Approve the November 18th, 2024 Board Meeting Minutes. A motion was made by Shawna Williams to approve the minutes for the afore mentioned meeting. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

PUBLIC PRESENTATION: None

CORRESPONDENCE: None

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PRESENTATIONS FROM SATSOP SCHOOL MEMBERS:

1. Upcoming Events:
 - a. Lights Scavenger Hunt will be on 12/17/24 from 7:00pm to 8:00pm
 - b. Swimming Lessons and After School Program start in January 2025.

2. Modernization Project Update:
 - a. Boundaries: We have confirmed through Grays Harbor County and the Railroad Administration that our North boundary line is accurate as we have always known it to be, which is 30-35ft from the center of the mainline along the length of our shared boundary with the railroad.

 - b. Timeline: Tiffany presented the most recent timeline projection from the Mod Grant team.

 - c. Budget Comparison: Tiffany presented the most current budget comparison which shows how our original budget compares to the most recent actual budget. The budget is on track so far.

3. Winter concert was a huge success! There were comments that the songs were great and the length of the concert was just right. It was asked if we could try to stop people from saving seats next year.

4. Bus Stop Removal: Grays Harbor County has removed the bus stop shelter in front of the school. Only a bus stop sign remains.

5. Tiffany shared that Mrs. Baxter is going to start her student teaching in January 2025.

ACTION ITEMS: None

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AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. Shawna Williams seconded the motion. Motion carried. Vote was unanimous.

“The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$0.00 are also approved. Payroll ACH in the amount of \$56,089.49 and Benefits in the amount of \$17,268.16 are also approved.

General Fund:

Voucher numbers 292558 through 292572, totaling \$31,097.56

Capital Projects Fund:

Voucher numbers 292555 through 292557 totaling \$151,808.94

ASB Fund:

Voucher numbers 292551 through 292554 totaling \$2,364.63

Payroll Warrants:

Voucher numbers 0.00 through 0.00 totaling \$0.00

REPORTS:

1. Enrollment for November is 61.

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ADJOURNMENT:

Meeting adjourned at 6:52pm

RECORDING:

The recording of this meeting will be held at the district for 1 year and is accessible to the public upon a public records request. Please contact Dawn Siemiller, Business Manager at dsiemiller@satsopschool.org for more information.

SATSOP SCHOOL DISTRICT BOARD

Darlene Reynolds, Chairperson

Terri Carl

Patrisha Werdahl, Vice Chairperson

Kim Russell

Tiffany Osgood, Board Secretary

Shawna Williams