

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
July 16th, 2026

CALL TO ORDER:

Patrisha Werdahl called the meeting to order at 6:33pm. Declaration of quorum.
Meeting was audio recorded per WA State RCW 42.30.035.

MEMBERS PRESENT:

Patrisha Werdahl, Kim Russell, Darlene Reynolds, Tiffany Osgood and Beth Heller. Terri Carl was excused.

PUBLIC PRESENT:

Dawn Siemiller and Adam Wilson.

Approve the June 15th, 2026 Board Meeting Minutes. A motion was made by Beth Heller to approve the minutes for the afore mentioned meeting. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

PUBLIC COMMENT: None

CORRESPONDENCE: None

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REPORTS:

1. Modernization Grant/Construction Update: Adam Wilson from Rock Project Management shared that there has been significant progress on the project. We are hoping to get the certificate of occupancy as soon as we are able to get the water tank filled. Quigg Brothers will be filling the tank. As of now we are also waiting on Knight Fire to do some required testing and Adam anticipates this will be done this week. The field is still on hold as we work through the process with the Department of Health to make sure the drinking water is compliant and a new water line and pressure reducing valve are installed. Brumfield is going to order the parts and get this done as soon as possible.
2. Tiffany's annual evaluation is scheduled to take place after tonight's meeting.

ACTION ITEMS:

1. Approval of 26-27 Certificated Contracts: A motion was made by Kim Russell to approve said 26-27 certificated contracts. The motion was seconded Darlene Reynolds. Motion carried. Vote was unanimous.
2. Approval of the 26-27 LinkUp Speech Contract: A motion was made by Darlene Reynolds to approve said 26-27 LinkUp speech contract. The motion was seconded by Kim Russell. Motion carried. Vote was unanimous.
3. Approval of the 26-27 Student Handbook: A motion was made by Kim Russell to approve said 26-27 student handbook. The motion was seconded by Darlene Reynolds. Motion carried. Vote was unanimous.

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AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Beth Heller to approve the following vouchers. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

“The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$0.00 are also approved. Payroll in the amount of \$66,088.27 with ACH in the amount of \$45,246.80 and Benefits in the amount of \$24,733.03 are also approved.

General Fund: Total \$48,666.85 – Voucher #'s 293163--180

Capital Projects Fund: \$73,846.93 – Voucher #'s 293161-162

ASB Fund: \$423.48 – Voucher #'s 293160

REPORTS:

1. Enrollment for July is 0.

ADJOURNMENT:

Meeting adjourned at 7:28pm

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RECORDING:

The recording of this meeting will be held at the district for 1 year and is accessible to the public upon a public records request. Please contact Dawn Siemiller, Business Manager at dsiemiller@satsopschool.org for more information.

SATSOP SCHOOL DISTRICT BOARD

Patrisha Werdahl, Chairperson

Terri Carl

Kim Russell, Vice Chairperson

Darlene Reynolds

Tiffany Osgood, Board Secretary

Beth Heller