

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
June 16th, 2025

CALL TO ORDER:

Darlene Reynolds called the meeting to order at 6:33pm. Declaration of quorum.
Meeting was audio recorded per WA State RCW 42.30.035.

MEMBERS PRESENT:

Tiffany Osgood, Terri Carl, Darlene Reynolds and Shawna Williams. Kim Russell attended by phone and Patrisha Werdahl was excused.

PUBLIC PRESENT:

Dina Valentine, Sarah Protheroe, Beth Heller and Dawn Siemiller.

Approve the May 19th, 2025 Board Meeting Minutes. A motion was made by Shawna Williams to approve the minutes for the afore mentioned meeting. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

PUBLIC COMMENT: None

CORRESPONDENCE: None

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PRESENTATIONS FROM SATSOP SCHOOL MEMBERS:

1. Modernization Grant/Construction Update: Tiffany Osgood shared that the plan to take down the covered play area is expected to start on June 18th. On June 11th we had a "Ground Breaking" ceremony with the staff, students and the Rock P.M. team. Taylor Zepp and John Ruppert organized and provided a large pile of dirt and Rock P.M. provided shovels, hard hats, stickers and otter pops for the students. We were able to get some great photos with everyone "shoveling dirt" while wearing the hard hats. Rock P.M. answered questions from several students and staff about the construction project. The event was a big success!
2. Tiffany Osgood asked the board if they were available to complete her annual evaluation after the July board meeting.

ACTION ITEMS:

1. Approval to use the Satsop Development Park through the Port of Grays Harbor for a temporary school location if we are not able to occupy our building at the beginning of the 25-26 school year. A motion was made by Shawna Williams to approve the location for a temporary school. The motion was seconded by Terri Carl. Motion carried. Vote was unanimous.
2. Approval of the 24/25 Budget Extension to the General Fund of \$50,000. A motion was made by Terri Carl to approve the budget extension. The motion was seconded by Shawna Williams. Motion carried. Vote was unanimous.
3. Approval of the 25/26 Fiscal Budget. A motion was made by Shawna Williams to approve the 25/26 fiscal budget. The motion was seconded by Terri Carl. Motion carried. Vote was unanimous.

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AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Shawna Williams to approve the following vouchers. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

“The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$0.00 are also approved. Payroll in the amount of \$66,077.96 and ACH in the amount of \$45,579.29 and Benefits in the amount of \$24,957.14 are also approved.

General Fund:

Voucher numbers #292738 through #292757 totaling \$27,478.56

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Capital Projects Fund:

Voucher number #292735 through #292737 totaling \$92,435.97

ASB Fund:

Voucher number #292734 totaling \$1,157.36

Payroll Warrants: NONE

REPORTS:

1. Enrollment for June is 63.

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ADJOURNMENT:

Meeting adjourned at 7:30pm

RECORDING:

The recording of this meeting will be held at the district for 1 year and is accessible to the public upon a public records request. Please contact Dawn Siemiller, Business Manager at dsiemiller@satsopschool.org for more information.

SATSOP SCHOOL DISTRICT BOARD

Darlene Reynolds, Chairperson

Terri Carl

Patrisha Werdahl, Vice Chairperson

Kim Russell

Tiffany Osgood, Board Secretary

Shawna Williams