

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
June 16th, 2026

CALL TO ORDER:

Patrisha Werdahl called the meeting to order at 6:31pm. Declaration of quorum.
Meeting was audio recorded per WA State RCW 42.30.035.

MEMBERS PRESENT:

Patrisha Werdahl, Kim Russell, Darlene Reynolds, Tiffany Osgood and Beth Heller. Terri Carl was excused.

PUBLIC PRESENT:

Dawn Siemiller, Sarah Protheroe and Adam Wilson.

Approve the May 18th, 2026 Board Meeting Minutes. A motion was made by Beth Heller to approve the minutes for the afore mentioned meeting. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

PUBLIC COMMENT: None

CORRESPONDENCE: None

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

REPORTS:

1. Modernization Grant/Construction Update: Adam Wilson from Rock Project Management shared that the field has been graded and ready for the next steps in restoration. Brothers Johnson will be here tomorrow and if they accept the job then things should start moving forward quickly. The engineer team is still working with the Dept. of Health on the water system to make sure the system is compliant before we move forward with the occupancy permit for the new gym. Adam hopes to report more progress at the next board meeting.
2. Graduation/Field Day: Tiffany Osgood reported that both were a great success! Because the field wasn't ready to occupy, the kids had a bar-b-que in the morning and then went swimming at the YMCA in the afternoon. This was such a big hit with the kids that we may put it in the regular field day rotation. Darlene Reynolds commented that she attended graduation and loved the speeches.
3. Calendar Update: Tiffany confirmed that there have been no changes to the 26-27 calendar since it was approved in April.
4. Tiffany's annual evaluation was scheduled to be completed immediately following the June 15th, board meeting, but is being postponed until immediately following the July 20th, board meeting. Electronic evaluations have been emailed to all board members. Paper evaluations are also available. Please complete these and have them ready at the July 20th, board meeting. Please reach out if you would like a paper copy.

ACTION ITEMS:

1. Approval of 26-27 Rehab Visions-Harbor Regional Health Contract: A motion was made by Kim Russell to approve said contract. The motion was seconded Darlene Reynolds. Motion carried. Vote was unanimous.

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

2. Approval of the 25-26 Budget Extension and the 26-27 Fiscal Budget: A motion was made by Kim Russell to approve said 25-26 budget extension and 26-27 fiscal budget. The motion was seconded by Darlene Reynolds. Motion carried. Vote was unanimous.
3. Approval of the 26-27 HR changes which are included in the 26-27 Fiscal Budget:
 - a. Corrine Ahlquist and Tiffany Osgood will both be a .5 FTE K-1 teacher
 - b. Tiffany Osgood will have an admin contract with 904 hours
 - c. Kaytee Baxter will increase to 36hrs per week
 - d. Vincent Reese will increase to 32.5hrs per week
 - e. Possible new classified part time SPED position of up to .4 FTE

A motion was made by Kim Russell to approve said HR changes for the 26-27 school year. The motion was seconded by Beth Heller. Motion carried. Vote was unanimous.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Beth Heller to approve the following vouchers. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

“The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$0.00 are also approved. Payroll in the amount of \$64,355.31 with ACH in the amount of \$45,279.51 and Benefits in the amount of \$24,476.75 are also approved.

General Fund: Total \$38,297.96 – Voucher #'s 293137-150

Capital Projects Fund: \$11,895.00 – Voucher #'s 293135-136

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

ASB Fund: \$2,663.06 – Voucher #'s 293130-134

REPORTS:

1. Enrollment for June is 72.

ADJOURNMENT:

Meeting adjourned at 7:55pm

RECORDING:

The recording of this meeting will be held at the district for 1 year and is accessible to the public upon a public records request. Please contact Dawn Siemiller, Business Manager at dsiemiller@satsopschool.org for more information.

SATSOP SCHOOL DISTRICT BOARD

Patrisha Werdahl, Chairperson

Terri Carl

Kim Russell, Vice Chairperson

Darlene Reynolds

Tiffany Osgood, Board Secretary

Beth Heller