

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

October 17th, 2022

CALL TO ORDER:

Kim Russell called the meeting to order at 6:35 P.M.

MEMBERS PRESENT:

Kim Russell, Dawn Siemiller, Tiffany Osgood, Shawna Williams, Patrisha Werdahl, Terri Carl, Teresa Hann, Dina Valentine, Sarah Protheroe and Darlene Reynolds were in attendance.

APPROVAL OF MINUTES:

A motion was made by Shawna Williams to approve the September 19th, 2022 Board Meeting Minutes. Darlene Reynolds seconded the motion. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. Shawna Williams seconded the motion. Motion carried.

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|--------------------|----------------|--------------|
| General Vouchers # | 291816- 291838 | \$ 32,295.79 |
| Payroll #2 | 2022 - 2023 | \$ 55,667.05 |
| Benefits | 2022 - 2023 | \$ 21,550.45 |
| ASB | Sept - 2022 | \$ 2,483.84 |
| Capital Projects | Sept -2022 | \$ 42,520.00 |

PRESENTATIONS FROM AUDIENCE:

1. Shawna Williams brought up an idea for fundraising. She knows Dravon McGoy who might be helpful as a contact for future fundraising. She also mentioned Papa Murphy gift cards. It was decided to research these opportunities further within the parent volunteer committee meetings.
2. Tiffany Osgood gave an update on a tragedy for one of our school families. There will be a benefit dinner held on October 22nd from 1pm to 7pm at Shelton Eagles. There will be a surf and turf dinner served along with a silent auction.
3. Dawn Siemiller provided everyone a copy of a budget status report reference sheet to help understand the budget status report more clearly.
4. Tiffany Osgood shared the new WSSDA Educational Equity Training Program for all School Board Members. It was decided that the board will let either Dawn or Tiffany know the hours they have completed for our records.
5. Tiffany Osgood discussed that we need to have a meeting to update the Satsop Scholarship process and people who are involved. Tiffany will report back on the results of the meeting.
6. Tiffany Osgood let us know that the well project is going as planned and the septic project passed electrical inspection.
7. Teresa Hann gave an update on the fall fundraiser. She reported that the school has earned \$5,989.80 at this time with total sales and donations being \$12,913.50. Huge Success!

CORRESPONDENCE:

1. We received a donation from Schweitzer Engineering Laboratories, Inc. in the name of Jackie Jones for \$500.00.
2. Tiffany added that we received a letter of approval for \$3500.00 to purchase AED machines from the Chehalis Tribe.

ACTIONS:

1. Adoption of Policy 3225 and Procedure 3225P-School Based Threat Assessment. Motion was made by Shawna Williams to adopt said policy and procedure. Motion was seconded by Darlene Reynolds. Motion carried. Vote was unanimous.
2. Approval of employee contract for Kaytee Baxter. Motion was made by Darlene Reynolds to approve Kaytee's contract. Motion was seconded by Shawna Williams. Motion carried. Vote was unanimous.

REPORTS

1. Enrollment for September 2022 is 52.

ADJOURNMENT:

Meeting adjourned at 7:50 p.m.

SATSOP SCHOOL DISTRICT BOARD

Kim Russell, Chairperson

Darlene Reynolds

Patrisa Werdahl, Vice Chairperson

Terri Carl

Tiffany Osgood, Board Secretary

Shawna Williams