

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
November 18th, 2024

CALL TO ORDER:

Terri Carl called the meeting to order at 6:33pm. Declaration of quorum.
Meeting was audio recorded per WA State RCW 42.30.035.

MEMBERS PRESENT:

Kim Russell, Terri Carl, Shawna Williams, Patrisha Werdahl, Tiffany Osgood,
Dawn Siemiller & Darlene Reynolds

PUBLIC PRESENT:

Dina Valentine, Sarah Protheroe

Approve the October 21st, 2024 Board Meeting Minutes. A motion was made by Kim Russell to approve the minutes for the afore mentioned meeting. Darlene Reynolds seconded the motion. Motion carried. Vote was unanimous.

PUBLIC PRESENTATION: None

CORRESPONDENCE: None

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PRESENTATIONS FROM SATSOP SCHOOL MEMBERS:

1. Tiffany Osgood shared that the Elma Knights of Columbus Council from St. Joseph's Catholic Church donated over 50 coats to our school students. Several went straight to families and the school is keeping some in reserve for future needs. Big Thank You for this donation!
2. Upcoming Events:
 - a. Winter Concert will be held on 12/5/24 at 7:00pm
 - b. Winter Wonderland Gift Shop will run from 12/11/24 through 12/13/24. It was noted that prices increased to \$1.50 per item this year due to rising costs and shipping.
 - c. Parents can donate funds to other students if they would like.
3. Modernization Project Update:
 - a. New refrigerator purchase. Our refrigerator in the gym broke. We bought a new one that is double the size and will fit in the new updated kitchen space that will occur with the modernization project. The Modernization Grant also paid for this purchase.
 - b. Transit Bus Stop- The county sent us a notice that they will be removing the covered area for the bus stop and will replace it with just a bus stop sign.

ACTION ITEMS:

1. Appointment of Board Chair. A motion was made by Kim Russell to appoint Darlene Reynolds as Board Chair. The motion was seconded by Shawna Williams. Motion carried. Vote was unanimous.
2. Appointment of Vice Chair. A motion was made by Shawna Williams to appoint Patrisha Werdahl as Vice Chair. The motion was seconded by Kim Russell. Motion passed. Vote was unanimous.
3. Approval of updated Policy 6700-Nutrition, Health and Physical Fitness. A motion was made by Shawna Williams to approve the updated policy 6700. The motion was seconded by Kim Russell. Motion passed. Vote was unanimous.

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4. Administrative Refunds Levy. A motion was made by Kim Russell to reject the option to collect the levy amount we didn't receive. The motion was seconded by Shawna Williams. Motion passed. Vote was unanimous.

5. Board Meeting Dates for January and February 2025. A motion was made by Kim Russell to move the January, 2025 board meeting to Wednesday January 22nd and the February 2025 board meeting to Wednesday February 19th, 2025. The motion as seconded by Darlene Reynolds. Motion passed. Vote was unanimous.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Kim Russell to approve the following vouchers. Darlene Reynolds seconded the motion. Motion carried. Vote was unanimous.

"The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$ ___ 0 _____ are also approved. Payroll ACH in the amount of \$ ___ 56,912.30 _____ and Benefits in the amount of \$ ___ 23,461.83 _____ are also approved.

General Fund:

Voucher numbers 292528 through 292541 totaling
\$ 23,444.26

Capital Projects Fund:

Voucher numbers 292522 through 292525 totaling
\$ 105,935.79

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ASB Fund:

Voucher numbers 292526 through 292527 totaling
\$ 2057.52

Payroll Warrants:

Voucher numbers 0 through _____ totaling \$ _____

REPORTS:

1. Enrollment for November is 63.

ADJOURNMENT:

Meeting adjourned at 6:47pm

RECORDING:

The recording of this meeting will be held at the district for 1 year and is accessible to the public upon a public records request. Please contact Dawn Siemiller, Business Manager at dsiemiller@satsopschool.org for more information.

SATSOP SCHOOL DISTRICT BOARD

Terri Carl, Chairperson

Patrisha Werdahl

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Darlene Reynolds, Vice Chairperson

Kim Russell

Tiffany Osgood, Board Secretary

Shawna Williams