

**Satsop School District NO. 104**  
**PO Box 96**  
**Satsop, Washington 98583**  
**Minutes**

December 19, 2022

CALL TO ORDER:

Kim Russell called the meeting to order at 6:33pm

MEMBERS PRESENT:

[Kim Russell](#), Patrisha Werdahl, [Tiffany Osgood](#), [Dawn Siemiller](#), Sarah Protheroe, Dina Valentine and Darlene Reynolds (via zoom). [Shawna Williams](#) and [Terri Carl](#) were excused.

APPROVAL OF MINUTES:

A motion was made by Patrisha Werdahl to approve the December 19th, 2022 Board Meeting Minutes. Darlene Reynolds seconded the motion. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Patrisha Werdahl to approve the following vouchers. Darlene Reynolds seconded the motion. Motion carried.

General Vouchers	#291880-291897	\$ 9,467.94
Payroll #4	2022-2023	\$ 54,831.07
Benefits	2022-2023	\$ 22,645.29
Capital Projects	2022-2023	\$ 22,740.08
ASB		\$ 734.19

PRESENTATIONS FROM AUDIENCE:

1. [Kim Russell](#) shared that there were a lot of positive comments about the Winter Holiday Concert. She also shared that she heard people asking to have Fellers Night/Ladies Tea again. [Tiffany Osgood](#) shared that there are plans in the works for both of those requests and more information will be forthcoming.

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2. [Tiffany Osgood](#) shared that we are still looking for the right size of picnic tables to cover the well equipment on the playground. She will let us know when they have been purchased.
3. [Tiffany Osgood](#) shared that the Septic Project has been paid in full. There will be a Resolution of Completion for the board to approve at January's meeting.
4. Tiffany Osgood shared that there was a donation of \$128.00 received from T&J Designs. They graciously donated half of their earnings on tumbler sales. Huge thanks to them!
5. Tiffany Osgood let us know that all of the grades will be attending swimming lessons at the YMCA in January. Each classroom will get to attend 8 swimming lessons.
6. [Tiffany Osgood](#) and [Sarah Protheroe](#) shared that they are planning to meet with Elma Middle School officials again this year to help make the transition for the 6th graders a positive experience. They are hoping to meet again this year with and include former Satsop students to ask them what went well and what Satsop can improve on to help enhance this process for future students.
7. Dina Valentine shared that the Winter Wonderland Gift Shop went very well this year. We ended up with over \$500 in sales and this money will go back into the ASB account.
8. Tiffany Osgood shared that the Lights Scavenger Hunt was a success with an estimation of over  $\frac{2}{3}$  of Satsop School families participating. The staff received great feedback on this event.
9. Tiffany Osgood shared that the Winter Holiday Concert was a huge success! She received comments about how great the song choices were and how wonderful it was that Santa showed up at the end!

**CORRESPONDENCE:**

1. None

**ACTIONS:**

1. Washington LEA Academic and Student Well-being Recovery Plan Approval. This is 2 parts. Part 1 is the Race & Equity Impact Tool. Part 2 is the Survey. Patrisha Werdahl made a motion to approve both Part 1 and 2. Darlene Reynolds seconded the motion. Motion carried. Vote was unanimous

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2. Selection of the cover page the board would like us to use for payroll totals. It was unanimously agreed upon that we would table this action item until the next meeting where all the board members can be present.
3. Resolution #202- corrected version. This was approved and voted on at the November 21st board meeting and the vote was unanimous, contingent upon correcting a few items. Those items have been corrected and approved unanimously.
4. Weather Makeup Day. There was no school on December 2nd due to inclement weather and the fact that school would have only been in session for a half day. Patrisha Werdahl made a motion to use February 21st, 2023 as our makeup day. Darlene Reynolds seconded the motion. Motion carried. Vote was unanimous.

REPORTS:

1. Enrollment for December is 54.

ADJOURNMENT:

Meeting adjourned at 7:20pm

SATSOP SCHOOL DISTRICT BOARD

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Kim Russell, Chairperson

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Darlene Reynolds

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Patrisha Werdahl, Vice Chairperson

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Terri Carl

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Tiffany Osgood, Board Secretary

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Shawna Williams