

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
FEBRUARY 19th, 2025

CALL TO ORDER:

Darlene Reynolds called the meeting to order at 6:33pm. Declaration of quorum. Meeting was audio recorded per WA State RCW 42.30.035.

MEMBERS PRESENT:

Darlene Reynolds, Kim Russell, Terri Carl, Shawna Williams, Patrisha Werdahl, and Dawn Siemiller. Tiffany Osgood was excused.

PUBLIC PRESENT:

Dina Valentine and Sarah Protheroe

Approve the January 22nd, 2025 Board Meeting Minutes. A motion was made by Terri Carl to approve the minutes for the afore mentioned meeting. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

PUBLIC PRESENTATION: None

CORRESPONDENCE: None

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PRESENTATIONS FROM SATSOP SCHOOL MEMBERS:

1. Modernization Grant/Construction Update: Dawn Siemiller shared that the first round of documents have been filed with Grays Harbor County and we are awaiting results. Things are moving on schedule.
2. Dawn Siemiller shared that we have received our WA State Recognized School banner from the 22-23 school year. It is hung by the school front doors.
3. Kaytee Baxter received a \$400 grant from Grays Harbor/Pacific School Retirees. She will use the money for supplies for the spring production of the Wizard of Oz.
4. American Income Life Insurance Company donated \$25.00. This is the company who provided the books last year for families to help maintain critical information about their child if they should go missing.

ACTION ITEMS: None

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Kim Russell to approve the following vouchers. Patrisha Werdahl seconded the motion. Motion carried. Vote was unanimous.

“The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$0.00 are also approved. Payroll in the amount of \$57,724.27 and ACH in the amount of \$40,647.86 and Benefits in the amount of \$17,176.41 are also approved.

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General Fund:

Voucher numbers #292616 through #292629 totaling \$27,455.73

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Capital Projects Fund:

Voucher number #292614 totaling \$30,400.00

ASB Fund:

Voucher number #292615 through totaling \$465.85

Payroll Warrants: NONE

REPORTS:

1. Enrollment for February is 61.

ADJOURNMENT:

Meeting adjourned at 6:40pm

RECORDING:

The recording of this meeting will be held at the district for 1 year and is accessible to the public upon a public records request. Please contact Dawn Siemiller, Business Manager at dsiemiller@satsopschool.org for more information.

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SATSOP SCHOOL DISTRICT BOARD

Darlene Reynolds, Chairperson

Terri Carl

Patrisha Werdahl, Vice Chairperson

Kim Russell

Tiffany Osgood, Board Secretary

Shawna Williams