

**SATSOP SCHOOL DISTRICT NO. 104**  
**PO Box 96**  
**Satsop, Washington 98583**  
**Minutes**

June 19, 2017

**CALL TO ORDER:**

Kim Russell called the meeting to order at 7:00 P.M.

**MEMBERS PRESENT:**

Terri Carl, Marsha Hendrick, Jason Olsen, Kim Russell, Debbie Scott, Shawna Williams, Tiffany Osgood and Mike Garrison were present.

**APPROVAL OF MINUTES:**

A motion was made by Terri Carl to approve the May 15, 2017 minutes. The motion was seconded by Shawna Williams. Motion carried.

**AUTHORIZATION OF BILLS AND VOUCHERS:**

A motion was made by Jason Olsen to approve the following vouchers. The motion was seconded by Shawna Williams. Motion carried.

General Vouchers #	289239 - 289256	\$ 15,729.08
Payroll #10	2016 - 2017	\$ 34,765.65
Benefits	2016 - 2017	\$ 12,701.13
ASB	June – 2017	\$ 1,128.29

**PRESENTATIONS FROM AUDIENCE:**

1. Jason Olsen was contacted by a family member of a high school student who provided afterschool help for students. The volunteer would like a letter of recommendation. Marsha Hendrick shared that the volunteer was recognized at the Elma High School awards assembly and she would be happy to also write a letter of recommendation.

**CORRESPONDENCE:**

- 1.

ACTIONS:

1. Debbie Scott updated the board about the search for a new van. A dealer found a van that would suit the schools needs but it sold before she could present it to the board for funding approval. After a discussion about the approximate cost for a 10 passenger vehicle Jason Olsen made a motion to approve the purchase of a new or used van for a total cost of \$32,000.00 or less without preapproval from the board. Shawna Williams seconded the motion. Motion carried.

REPORTS:

1. The board discussed building improvements for the future.
  - a. New roof on all buildings
  - b. New rain gutters
  - c. Energy efficient lighting in the school and gym
  - d. Expand covered outdoor play area
  - e. Future storage of school vehicles

It was decided that roofing was the first priority. Debbie Scott and Jason Olsen will work on getting bids to present to the board. Debbie Scott presented a list of repairs the custodian, Vincent Reese is working on this year. The list includes rebuilding the porch on the SE corner of the building, repair skirting around the building as needed, clear the brush from behind the school, and replace the water heater with individual units at each sink.

2. Enrollment for June 2017 is 68 FTE.

ADJOURNMENT:

Meeting adjourned at 7:48 p.m.

SATSOP SCHOOL DISTRICT BOARD

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Kim Russell, Chairperson

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Jason Olsen

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Shawna Williams, Vice Chairperson

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Terri Carl

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Marsha Hendrick, Board Secretary