

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
MAY 19th, 2025

CALL TO ORDER:

Patrisha Werdahl called the meeting to order at 6:40pm. Declaration of quorum.
Meeting was audio recorded per WA State RCW 42.30.035.

MEMBERS PRESENT:

Kim Russell, Tiffany Osgood, Patrisha Werdahl and Shawna Williams. Terri Carl and Darlene Reynolds were excused.

PUBLIC PRESENT:

Dina Valentine, Sarah Protheroe, Jason Williams, Adam Wilson and Dawn Siemiller.

Approve the April 21st, 2025 Board Meeting Minutes. A motion was made by Kim Russell to approve the minutes for the afore mentioned meeting. Patrisha Werdahl seconded the motion. Motion carried. Vote was unanimous.

PUBLIC COMMENT: Shawna Williams asked how our RING system is working. Tiffany shared that it is working well for now but we are exploring other options with the remodel project.

CORRESPONDENCE: None

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Minutes

PRESENTATIONS FROM SATSOP SCHOOL MEMBERS:

1. Modernization Grant/Construction Update: Tiffany Osgood introduced Adam Wilson from Rock Project Management, Inc. Adam shared information about how the bid process worked for procuring a contractor for the modernization project. Christensen GC from Tumwater won the lowest most reasonable bid. The goal is to start construction on 6-12-25, but we are still awaiting all of the necessary building permits. There will be a Ground Breaking Ceremony on 6-11-25 with staff and students. Adam also shared slides of the most current floor plans of the renovations.
2. Washington Schools Recognition Program for the 23-24 school year: Tiffany shared:
 - a. Only 16% of WA schools received recognition
 - b. Satsop's recognition was for: Achievement for the Growth of Low Income Students.

ACTION ITEMS:

1. Approval of the following 25/26 school year contracts and inflation for salaries. A motion was made by Kim Russell to approve the following listed contracts and inflation for salaries for the 25/26 school year. The motion was seconded by Shawna Williams. Motion carried. Vote was unanimous.
 - a. LEA with Learning to Grow
 - b. Rehab Visions
 - c. Inflation for salaries at 2.5% for the 25/26 school year

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AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Shawna Williams to approve the following vouchers. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

"The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$0.00 are also approved. Payroll in the amount of \$55,895.53 and ACH in the amount of \$38,155.20 and Benefits in the amount of \$39,939.00 are also approved.

General Fund:

Voucher numbers #292675 through #292693 totaling \$27,478.56

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Capital Projects Fund:

Voucher number #292672 through #292674 totaling \$140,525.02

ASB Fund:

Voucher number #292666 through #292671 totaling \$1,174.65

Payroll Warrants: NONE

REPORTS:

1. Enrollment for March is 63.

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ADJOURNMENT:

Meeting adjourned at 7:32pm

RECORDING:

The recording of this meeting will be held at the district for 1 year and is accessible to the public upon a public records request. Please contact Dawn Siemiller, Business Manager at dsiemiller@satsopschool.org for more information.

SATSOP SCHOOL DISTRICT BOARD

Darlene Reynolds, Chairperson

Terri Carl

Patrishia Werdahl, Vice Chairperson

Kim Russell

Tiffany Osgood, Board Secretary

Shawna Williams