

**SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes**

September 19, 2016

CALL TO ORDER:

Darell Bellis called the meeting to order at 7:00 P.M.

MEMBERS PRESENT:

Darell Bellis, Terri Carl, Marsha Hendrick, Jason Olsen, Kim Russell, Shawna Williams and Debbie Scott were present. Tiffany Osgood was in attendance also.

APPROVAL OF MINUTES:

A motion was made by Jason Olsen to approve the August 15, 2016 minutes. The motion was seconded by Kim Russell. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. The motion was seconded by Shawna Williams. Motion carried.

General Vouchers #	288838 - 288837	\$ 13,139.75
Payroll #1	2016 - 2017	\$ 31,946.73
Benefits	2016 - 2017	\$ 12,791.93
ASB	Sept – 2016	\$ 1,057.59

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood reported on her progress towards her master's degree at Grand Canyon University. She will finish her studies on October 12, 2016.
2. Shawna Williams inquired about what is needed from a parent in order to attend field trips and/or volunteer in the classroom. Marsha Hendrick explained that Satsop School District has a form to fill out to allow a background check.

CORRESPONDENCE:

- 1.

ACTIONS:

1. Terri Carl made a motion to approve the nursing contract with ESD 113 for 2016-17. The district will pay \$2,977.00 for nursing services during the 2016-17 school year. The motion was seconded by Jason Olsen. Motion carried.
2. A motion was made by Jason Olsen to surplus the follow computer, monitors, and keyboards. Kim Russell seconded the motion. Motion carried.
 - a. Alden Associates tower 56612-01
 - b. Alden Associates tower 56612-02
 - c. Alden Associates tower 56612-03
 - d. Alden Associates tower 56612-04 Trash
 - e. Alden Associates tower 56612-05
 - f. Alden Associates tower 56612-06
 - g. Alden Associates tower 56612-07
 - h. Alden Associates tower 56612-08
 - i. Alden Associates tower 56612-09 Trash
 - j. Alden Associates tower 56612-10
 - k. Acer monitor 72501721342
 - l. Acer monitor 72501721642
 - m. Acer monitor 72501718142
 - n. Acer monitor 72501721142
 - o. Acer monitor 72501717742
 - p. Acer monitor 72501721242
 - q. Acer monitor 72501721442
 - r. Acer monitor 72501717942
 - s. AOC monitor AAGE79A008333
 - t. Keyboard BT728DGF422
 - u. Keyboard BT728DGF430
 - v. Keyboard BT728DGF427
 - w. Keyboard BT728DGF424
 - x. Keyboard BT728DGF425
 - y. Keyboard BT728DGF429
 - z. Keyboard BT728DGF421
 - aa. Keyboard BT728DGF428
 - bb. Keyboard BT728DGF426

REPORTS:

1. Debbie Scott reported next month, October 17, 2016, the board will meet at 6:30 to perform the Head Teacher evaluation. Members of the board were given copies of the form that will be used for the evaluation and it was explained that the evaluation will be done on Chromebooks so that the tallying of the survey will allow anonymous scoring and comments. Tiffany Osgood was thanked for creating the evaluation form and building the questionnaire to be used with Chromebooks.
2. Darell Bellis explained the procedure for design changes during the window installation in December. A purchase order will be issued for the changes or extra repairs agreed upon each day as needed.
3. Darell Bellis announced that he will be moving out of district in the next couple of months, he will attend meetings until the move takes place.

ADJOURNMENT:

Meeting adjourned at 7:25 p.m.

SATSOP SCHOOL DISTRICT BOARD

Darell Bellis, Chairperson

Jason Olsen

Kim Russell, Vice Chairperson

Shawna Williams

Terri Carl

Marsha Hendrick, Board Secretary