

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
October 20th, 2025

CALL TO ORDER:

Darlene Reynolds called the meeting to order at 6:33pm. Declaration of quorum.
Meeting was audio recorded per WA State RCW 42.30.035.

MEMBERS PRESENT:

Tiffany Osgood, Darlene Reynolds, Shawna Williams, Kim Russell, Terri Carl
and Patrisha Werdahl.

PUBLIC PRESENT:

Sarah Protheroe, Dawn Siemiller, Adam Wilson and Beth Heller (by phone).

Approve the September 15th, 2025 Board Meeting Minutes. A motion was made by
Shawna Williams to approve the minutes for the afore mentioned meeting. Kim Russell
seconded the motion. Motion carried. Vote was unanimous.

PUBLIC COMMENT: None

CORRESPONDENCE: None

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PRESENTATIONS FROM SATSOP SCHOOL MEMBERS:

1. Modernization Grant/Construction Update: Adam Wilson from Rock Project Management gave an update on the construction progress. There has been a lot of progress in the last 2 weeks. In the school building they have completed the process of restoring all of the hardware, painting the casework and cabinetry and correcting any painting mishaps. The library shelves have the paint removed and are being restored to the original finishes. New bathroom floors have been installed. The ADA ramp has been completed and we are just waiting for railings. It is estimated that light fixtures and electrical gear will arrive in about 2 weeks. We are still looking at a tentative move back time to happen in late November or December. Adam shared that the new water tank is coming soon. He is forecasting completing the field work in March or April when weather is better.
2. Tiffany Osgood shared that we have received some donations:
 - a. Jackie Jones-Schweitzer Engineering for \$100.00
 - b. Methodist Church for \$500.00
 - c. 1st Security Bank for \$1037.00
3. Tiffany Osgood shared that the school has been awarded an "Outdoor School" grant. This grant reimbursed all of the expenditures for the 4,5,6th grade overnight field trip in May, 2025. The total amount of reimbursement is \$2728.00.

ACTION ITEMS:

1. Possible ½ days needed for moving- This was tabled for further review.
2. Selecting Levy amounts for the February 2026 ballot- A motion was made by Terri Carl to approve a per pupil levy rate of \$1.50 for 2026 and 2027. The motion was seconded by Shawna Williams. Motion carried. Vote was unanimous.

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AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

“The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$0.00 are also approved. Payroll in the amount of \$61,955.10 and ACH in the amount of \$43,509.57 and Benefits in the amount of \$24,284.94 are also approved.

General Fund:

Voucher numbers #292874 through #292894 totaling \$28,851.75

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Capital Projects Fund:

Voucher number #292868 through #292873 totaling \$1,256,314.58

ASB Fund:

Voucher number #292867 totaling \$551.62

Payroll Warrants: NONE

REPORTS:

1. Enrollment for September is 70.

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ADJOURNMENT:

Meeting adjourned at 8:02pm

RECORDING:

The recording of this meeting will be held at the district for 1 year and is accessible to the public upon a public records request. Please contact Dawn Siemiller, Business Manager at dsiemiller@satsopschool.org for more information.

SATSOP SCHOOL DISTRICT BOARD

Darlene Reynolds, Chairperson

Terri Carl

Patrisha Werdahl, Vice Chairperson

Kim Russell

Tiffany Osgood, Board Secretary

Shawna Williams