

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

September 20th, 2021

CALL TO ORDER:

Kim Russell called the meeting to order at 7:00 P.M.

MEMBERS PRESENT:

Dawn Siemiller, Tiffany Osgood, Shawna Williams, Darlene Reynolds, Kim Russell, Patrisha Werdahl, Dina Valentine and Terri Carl were in attendance.

APPROVAL OF MINUTES:

A motion was made by Terri Carl to approve the August 16th, 2021 minutes. The motion was seconded by Darlene Reynolds. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. Shawna Williams seconded the motion. Motion carried.

General Vouchers #	291435- 291461	\$ 20,258.06
General Vouchers #	291417	\$ 839.93
Payroll #1	2021 - 2022	\$ 60,545.31
Benefits	2021 - 2022	\$ 40,138.69
ASB	Sept - 2021	\$ 0.00
Capital Projects	Sept -2021	\$ 1,590.00

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood reported that the virtual Open House on Dojo was a success! There were a few hiccups. The audio was bad and video was dark on the 4,5,6 classroom, but overall a success.
2. Tiffany Osgood reported that the staff will be at Chapman's Farms on October 7th from 1:30 to 2:30pm. It was noted that families are welcome to visit Chapman's at

the same time with their kiddos. The school will pay for the kids pumpkins through ASB.

3. Tiffany Osgood announced the Fall Fundraiser will start on September 24th and run through October 7th. The fundraiser will be through the same company as previous years. Shawna Williams asked if we could look at doing something different for next year. She suggested one that is easier to administer for the students and parents. It was noted that the profits from the fundraiser pays for the kids pumpkins and the school carnival.
4. Tiffany Osgood shared that the school has received both monetary and supply donations from Mr. McFarland, Mr. Cornell and the Lutheran Church.
5. Dawn Siemiller gave an update on the well project. We are still in a holding pattern waiting for county inspections. She will notify the board when we move forward but it was noted we could be in this holding pattern for a few months.

CORRESPONDENCE:

1. None to report.

ACTIONS:

1. Tiffany Osgood asked the board to approve the use of the program “CEL 5 Evaluations” for the purpose of teacher evaluations. A motion was made by Shawna Williams to approve. The motion was seconded by Darlene Reynolds. Motion carried.
2. Dawn Siemiller asked the board to approve opening a new bank account for payroll only at Key Bank, in order to afford direct deposit for out staff. It was agreed that Dawn Siemiller and Tiffany Osgood can open the account as long as there are no fees involved. It is also agreed that if there are fees, we will notify the board by e-mail to get approval before the account is opened. A motion was made by Terri Carl to allow opening the account with no fees. The motion was seconded by Shawna Williams. Motion carried.
3. Tiffany Osgood asked the board to approve and adopt the School Handbook for the 2021-22 school year. A motion was made by Terri Carl to approve. The motion was seconded by Darlene Reynolds. Motion carried.
4. Tiffany Osgood explained the district paperwork being used to verify COVID-19 vaccination status and how employees seeking an exemption should do so. These documents are being asked to be returned by 9-24-21. Tiffany discussed the types of accommodations that were being used by our surrounding districts in cases where exemptions are approved. Terri Carl noted that the state department where she works is approving accommodation requests but still terminating employees. Tiffany Osgood and Dawn Siemiller both shared that the district is following all guidance when evaluating exemption requests. Upon approval of an exemption, specific accommodations will be required. The district is moving

forward and will evaluate each case individually. Adjustments will be made going forward in the event that more guidance is presented to the district.

REPORTS

1. Enrollment for September 2021 is 54.

ADJOURNMENT:

Meeting adjourned at 7:57 p.m.

SATSOP SCHOOL DISTRICT BOARD

Kim Russell, Chairperson

Darlene Reynolds

Patricia Werdahl, Vice Chairperson

Terri Carl

Marsha Hendrick, Board Secretary

Shawna Williams