

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
APRIL 21st, 2025

CALL TO ORDER:

Darlene Reynolds called the meeting to order at 6:48pm. Declaration of quorum.
Meeting was audio recorded per WA State RCW 42.30.035.

MEMBERS PRESENT:

Darlene Reynolds, Terri Carl, Kim Russell and Tiffany Osgood. Patrisha Werdahl attended by phone and Shawna Williams was excused.

PUBLIC PRESENT:

Dina Valentine, Sarah Protheroe and Dawn Siemiller.

Approve the March 17th, 2025 Board Meeting Minutes. A motion was made by Kim Russell to approve the minutes for the afore mentioned meeting. Patrisha Werdahl seconded the motion. Motion carried. Vote was unanimous.

PUBLIC PRESENTATION: None

CORRESPONDENCE: None

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PRESENTATIONS FROM SATSOP SCHOOL MEMBERS:

1. Modernization Grant/Construction Update: Tiffany Osgood shared the tentative calendar and updated timeline of the project. In the case that construction is not complete and the building is not ready for occupancy by the start of school for the 25-26 school year, Tiffany and Dawn are working on a contingency plan. They will report back on their progress at the May meeting. Bid docs have been sent out and bid opening is set for May 9th at 12:30pm in the Satsop gym. We are in the beginning phases of packing up the school building to have the building ready to start construction on June 12th, 2025.
2. Two board members need to file to run for office during the week of May 5th through May 9th if they are wanting to re-run. Patrisha Werdahl needs to run for position #3 and Shawna Williams needs to run for position #4. All other positions will be up for renewal in 2027.

ACTION ITEMS:

1. Approval of the following 25/26 individual contracts: A motion was made by Terri Carl. The motion was seconded by Kim Russell. Motion carried. Vote was unanimous.
 - a. Christina Coffelt-Psychologist Services
 - b. Kristin Lennick-Speech Services
 - c. Micah Jump-IT Services
 - d. Stacey Rockey-SPED Consult Services

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2. The 25-26 School Year Calendar was approved pending Elma's approval of their 25/26 calendar. A motion was made by Terri Carl. The motion was seconded by Kim Russell. Motion carried. Vote was unanimous.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

"The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$0.00 are also approved. Payroll in the amount of \$57,605.32 and ACH in the amount of \$39,455.23 and Benefits in the amount of \$23,591.71 are also approved.

General Fund:

Voucher numbers #292675 through #292693 totaling \$37,724.84

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Capital Projects Fund:

Voucher number #292672 through #292674 totaling \$145,520.04

ASB Fund:

Voucher number #292666 through #292671 totaling \$4,049.96

Payroll Warrants: NONE

REPORTS:

1. Enrollment for March is 63.

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ADJOURNMENT:

Meeting adjourned at 7:15pm

RECORDING:

The recording of this meeting will be held at the district for 1 year and is accessible to the public upon a public records request. Please contact Dawn Siemiller, Business Manager at dsiemiller@satsopschool.org for more information.

SATSOP SCHOOL DISTRICT BOARD

Darlene Reynolds, Chairperson

Terri Carl

Patrishia Werdahl, Vice Chairperson

Kim Russell

Tiffany Osgood, Board Secretary

Shawna Williams