

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

March 21, 2022

CALL TO ORDER:

Kim Russell called the meeting to order at 7:03 P.M.

MEMBERS PRESENT:

Dawn Siemiller, Tiffany Osgood, Darlene Reynolds, Kim Russell, Patrisha Werdahl, Terri Carl, Dina Valentine and Teresa Hann were in attendance.

APPROVAL OF MINUTES:

A motion was made by Patrisha Werdahl to approve the December 20th, 2021 minutes. The motion was seconded by Darlene Reynolds. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. Patrisha Werdahl seconded the motion. Motion carried.

General Vouchers #	291476- 291565	\$ 7,105.59
Payroll #7	2021 - 2022	\$ 42,993.01
Benefits	2021 - 2022	\$ 17,600.43
ASB	291630	\$ 25.11

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood shared the results of the most recent Food Service Inspection Report by Department of Health. Satsop passed this inspection with zero findings.

2. Dawn Siemiller shared the results of 2020-2021 School Year Financial Audit Assessment by the State Auditor's Office. The Assessment Audit Report stated that there were no findings and the district is doing a great job of following all regulations and procedures.

ACTIONS:

1. Tiffany Osgood asked if the board would consider allowing her to start a trial job share contract. This would allow Tiffany to work 1 full day in the admin role and 4 days teaching. It was noted that Tiffany is working a significant amount of extra work hours which is causing undue stress on Tiffany and her family. It was also noted that her full time teaching position does not allow her to fulfill her superintendent duties in its entirety due to her having to miss many meetings and work assignments that take place during the teaching hours. The board voted to allow this job share contract starting 4th quarter with reevaluation in August 2022. Vote result was unanimous in favor. A motion was made by Terri Carl to allow a job share contract for Tiffany starting 4th quarter and to be reevaluated at the end of the year in August 2022. The motion was seconded by Patrisha Werdahl. Motion carried. It was noted that Tiffany may need 2 days a week for admin duties with 3 days for teaching duties. This will be discussed when we reevaluate in August before the start of the 2022-23 school year.
2. Resolution 200-Covid Leave: The board voted to adopt Resolution 200-Covid Leave. Vote result was unanimous in favor. A motion was made by Terri Carl and was seconded by Darlene Reynolds to adopt this resolution retro active to 9-1-2021. Motion carried.

REPORTS

1. Enrollment for March 2022 is 54.

ADJOURNMENT:

Meeting adjourned at 7:42 p.m.

SATSOP SCHOOL DISTRICT BOARD

Kim Russell, Chairperson

Darlene Reynolds

Patrisha Werdahl, Vice Chairperson

Terri Carl

Tiffany Osgood, Board Secretary

Shawna Williams