

**Satsop School District NO. 104**  
**PO Box 96**  
**Satsop, Washington 98583**  
**Minutes**

February 23, 2023

CALL TO ORDER:

Kim Russell called the meeting to order at 6:34pm

MEMBERS PRESENT:

[Kim Russell](#), Patrisha Werdahl, Shawna Williams, [Tiffany Osgood](#), [Dawn Siemiller](#), Dina Valentine, Sarah Protheroe and Darlene Reynolds (all via zoom due to weather). Terri Carl was excused.

APPROVAL OF MINUTES:

A motion was made by Shawna Williams to approve the January 19<sup>th</sup>, 2023 Board Meeting Minutes. Patrisha Werdahl seconded the motion. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Patrisha Werdahl to approve the following vouchers. Darlene Reynolds seconded the motion. Motion carried.

General Vouchers	#291937-291954	\$ 8,817.14
Payroll #6	2022-2023	\$ 58,322.18
Benefits	2022-2023	\$ 22,484.60
Capital Projects	2022-2023	\$ 0.00
ASB	#291936	\$ 106.49

PRESENTATIONS FROM AUDIENCE:

1. [Tiffany Osgood](#) recognized Darlene Reynolds for 5 years of service on the School Board.

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2. [Tiffany Osgood](#) shared an update on the shed project and ESSER funds. The teeter totters need to be adjusted in location in order to make room for the new shed. There was also 1 picnic table purchased to cover the well head that is located in the playground. We will purchase 2 more at a later date.
3. Tiffany Osgood shared a list of items the school needs in the near future. The items are swings, desks, and a way to fund the after- school program after Esser III 20% funding runs out. This discussion is to brainstorm ways to fund these needed items. We will continue the discussion at a later date.
4. Tiffany Osgood shared that we would like to look into purchasing a new security system, including cameras and a ring door bell for the school. Michah Jump may have some from Elma that we can purchase at a discount. Tiffany will let us know what Micah learns about this opportunity.
5. Tiffany Osgood shared that AED's were purchased and the school is awaiting their arrival. It may take a few months for them to be delivered.
6. Tiffany Osgood shared that we are looking for the exact letters needed to update the Satsop School sign. Kim and Dina will both look into this further.
7. Tiffany asked the board if they are comfortable with approving a budget extension for ASB expenses so that we can possibly bring back an overnight field trip for the 4/5/6 classroom this year. There were no oppositions to this. If a budget extension is needed we will make it an action item at a future board meeting.
8. Tiffany discussed that we normally use general fund for transportation expenses to/from field trips. She asked the board if they want to stick with this current policy or if they would like us to pay for this transportation out of ASB funds. It was decided we would stick to current policy. No change.

**CORRESPONDENCE:**

1. None

**ACTIONS:**

1. A motion was made by Shawna Williams to do a weather make up day on March 9<sup>th</sup> and make March 10<sup>th</sup> a ½ day. The motion was seconded by Patrisha Werdahl. Motion carried. Vote was unanimous.

**REPORTS:**

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1. Enrollment for February is 54 (Now 53).

ADJOURNMENT:

Meeting adjourned at 7:14pm

SATSOP SCHOOL DISTRICT BOARD

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Kim Russell, Chairperson

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Darlene Reynolds

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Patrisha Werdahl, Vice Chairperson

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Terri Carl

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Tiffany Osgood, Board Secretary

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Shawna Williams